

Cost of Tender Documents

GOVERNMENT OF SIKKIM ROADS & BRIDGES DEPARTMENT GANGTOK

No: 628/R&B

Dated: 07.10.2004

OFFICE MEMORANDUM

Subject: Amendment of Tender Procedure.

The existing tender procedure involving notice inviting tender, cost, sale & submission of tender documents and opening of tenders there to have been under the consideration of the government for revision for some time. After due consideration, the government has approved the following.

1. Cost of Tender Document

Sl. No	Particulars	Revised Rate (Rupees)
1	2	3
1	Work Value upto Rs.5.00 lakh.	1,000.00
2	Work Value above Rs.5.00 lakh and upto Rs 10.00 lakh	2,000.00
3	Work value above Rs.10.00 lakh and upto Rs.20.00 lakh	4,000.00
4	Work value above Rs.20.00 lakh and upto Rs 50.00 lakh	10,000.00
5	Work Value above Rs.50.00 lakh and upto Rs.1.00 crore	15,000.00
6	Work Value above Rs.1.00 crore and upto Rs.3.00 crore	30,000.00
7	Work Value above Rs.3.00 crore and upto Rs.10.00 crore	50,000.00
8	Work Value above Rs.10.00 crore and upto Rs.20.00 crore	1,00,000.00
9	Work Value put to tender above Rs 20.00 crore	2,00,000.00

Note: Pre qualification of contractors shall be done for works value put to tender exceeding Rs. 10.00 crore.

2. Call of Tenders at Panchayat Level for works upto Rs.10.00 lakh:

Except for the tender documents the existing tender procedure shall be followed.

3. Call of Tender For Works above Rs.10.00 lakh:

For works above Rs.10.00 lakh the revised tender procedure as detailed below shall be followed.

Notice inviting Tender.

The tenders for the works as per the prescribed slabs shall be invite by the designated authorities as contained in the Office Memorandum No.672/R&B, dated 20.1.2004 for Delegation of Powers ,

Annexure-I, Para 1 by advertising the notice Inviting Tender in the Sikkim Herald and other leading local newspapers.

Sale of Tender Document

The Tender document comprise of (1) Tender Form, (2) contract Agreement Form, (3) General Direction & Condition of Contract and (4) Schedule of Rates and Quantities. The existing practice of sale/issue of all the tender document simultaneously shall be discontinued. Henceforth, the sale/issue of the document shall be done in two different stages as under:

Stage-I: Sale of tender Document **EXCULDING** Tender Form.

- a. The intending tenders shall apply in writing to the designated authority for issue of the tender document within the stipulated dates as specified in the Notice Inviting Tender (NIT). The designated authority shall issue, (1) Contract agreement Form, (2) general Direction and conditions of Contract, (3) Schedule of Rates and Quantities only on production of the bank receipt (BR) duly paid for the equivalent amount as specified in above Para in the State bank of Sikkim along with other document as specified in the notice Inviting Tender.

Stage-II : Issue of **Tender Form**

- a. The Tender Form (on which the contractor is to quote the rate/offer) shall be issued to the intending tenders on production of temporary Deposit Receipt (TDR) duly deposited in the State Bank of Sikkim within the dates as specified in the Notice Inviting Tender (NIT).
- b. For the purpose of providing equal opportunity to all the intending tenders, uniform Earnest money 2.50 has to be deposited in the form of Temporary Deposit Receipt (TDR). The existing facility/benefit/Concession provided to the contractors/frims having Fixed Deposit (FD) within the respective departments shall be discontinued, henceforth.
- c. The Tender Form shall be sold only form the Office of the Authority specified in the Notice Inviting tender (NIT).
- d. No Tender Documents/Forms shall be issued in absentia.

Submission of Tender Forms.

The intending tenderers shall submit their officer to the Tender Inviting Authority as prescribed in the Notice Inviting Tender.

Opening of Tenders.

Tenders shall be opened by the respective Tending Opening Committees as specified in the Office memorandum No.627/R&B, dated 20.1.2004 for

Delegation of Power, Annexure –I, Para 2 with partial modification to 2 (ii) as under.

(ii) a. For works (Civil Works value) above Rs.20.00 lakh and upto Rs.50.00 lakh

Divisional Engineer concerned,
Assistant engineer concerned,
Divisional Account Officer/ Sr.Account,
Concern Zilla Panchyat Member.

(ii) b. For works (Civil Works Value) Above Rs.20.00 lakh and upto Rs.50.00 lakh

Suptdg. Engineer concerned,
Divisional Engineer concerned,
Assistant Engineer concerned,
Divisional Account Officer/sir Account.

BY ORDER

Sd/ 07.10.04

(P.S. Basnet)

Principal Chief Engineer – cum- Secretary

Memo No. 181 / GOS / R&B (Gen) / 2003 – 04 /21

Dated 07.10.2004

Copy for necessary information to:

1. The Chief Secretary to the Government of Sikkim,
2. The Account General of Sikkim, Gangtok,
3. The Additional Chief Secretary, L.R.& Disaster Management Deptt. Govt.of Sikkim
4. The Additional Chief Secretary – cum – Development Commissioner, Govt.of Sikkim,
5. The principal Secretary, to the Chief Minister of Sikkim.
6. The Principal Secretary, Department of Finance Government of Sikkim.
7. The Secretary, Building & housing Department,
8. The Secretary, Irrigation & FC Department
9. The Secretary Water Security & PHE Department.
10. The Secretary, Energy & Power Department
11. The Secretary, Rural Management & Dev. Department.
12. The Secretary, Human Resourceses Dev. Department
13. The Secretary, Health Department,
14. The Secretary, Tourism Department,
15. The Secretary, UD & Hd Department,
16. The P.S. to the Ministers, Government of Sikkim
17. All Officer, Roads & Bridges DepartmentD.E (P) Roads
18. Guard File and
19. File

Additional Secretary
Roads & Bridge Department

**GOVERNMENT OF SIKKIM
ROADS & BRIDGES DEPARTMENT
GANGTOK**

No 181/GOS/R&B/GEN/03-04/263

Dated: 18/06/07

NOTIFICATION

In order to simply the tender system at the Gram Panchyat BDO and Sub-Divisional levels, the Government has been relased to review the cost of tender forms as under:

Sl.No	Particulars	Revised Rate
1	Work value upto Rs.5.00 lakhs	Rs.250.00
2	Works value above Rs.5.00 lakhs and upto Rs.10.00 lakhs	Rs.500.00
3	Work value above Rs.10.00 lakhs and up to Rs.20.00 lakhs	Rs.1,000.00
4	Work value above Rs.20.00 lakhs and upto Rs.50.00 lakhs	Rs.2,500.00

For works above Rs.50.00 lakhs the cost of tender forms remains as notified earlier.

This is in partial suppression to the precious Office Memorandum No.628 R&B dated 07.10.2004.

Sd/ - (G.P. Sharma)
PCE- Cum Secretary
Roads & Bridges Department

Memo No.....

Dated: 18.06.07

Copy to:

- 1.The Chief Secretary , Government of Sikkim.
2. The Accountant General of Sikkim, Gangtok
3. The Add. Chief Secretary –Cum-Pr. Secretary, in. Rev.& Expd.Deptt.
4. The Pre.Secretary to the Chief Minister of Sikkim.
5. The PCE –cum-Ssecretary, Building & Housing Deptt.
6. The PCE-cum-Ssecretary, Irrigation & F.C.Deptt.
7. The PCE-cum- Secretary,Water Security & PHE & Deptt.
8. The PCE-cum-Secretary, Energy & Power Deptt.
9. The Secretary, Rural Management & Dev.Deptt.
10. The PCE-cum-Secretary,Human Resource & Dev.Deptt.

11. The PCE-cum-Secretary, Health Care & F.W. Deptt.
12. The PCE-cum-Secretary, Tourism Deptt.
13. The PCE-cum-Secretary, Urban Dev. & Housing Deptt.
14. The P.S. to Minister, Govt. of Sikkim.
15. Pr. Chief Engineer (Mech. / Store) R&B Deptt.
16. Chief Engineer (Mech. / Store) R&B Deptt.
17. Addl. Chief Engineer (N/E), R&B Deptt.
18. Superintending Engineer (S/W/N/E) R&B Deptt.
19. File &
20. Guard file.